



# Clarence Valley Seniors' Computer Club Inc



## Management Committee Meeting

9<sup>th</sup> October, 2014

Meeting opened by President Dennis at 2.00 pm

### 1: Members Present:

|                        |                        |
|------------------------|------------------------|
| President: Dennis Noel | Treasurer: Diane Latta |
|                        | Susan Green            |
| Lorraine Kenny         | John Harvey            |
| Gavin Loy              | John Dunne             |

### 2: APOLOGIES: Warren Rackham and Elena Turner

MOVED Apologies be accepted (John Harvey/Susan Green) - Carried.

### 3: MINUTES: MOVED (John Dunne/Diane Latta)

That the minutes of the previous meeting held 10<sup>th</sup> September 2014 be adopted - Carried

### 4: BUSINESS ARISING FROM THE MINUTES:

1. AGM confirmed for **November 14<sup>th</sup> 2014.**
2. Blind cleaning – still waiting on quote - action Dennis.
3. Water damage to club building – still waiting on council's inspection – action Dennis.
4. First aid kit – Lorraine Kenny reported that she was able to restock the old one.
5. Defibrillator – Lorraine Kenny gave a report on the advantages for this club to own a unit. Her investigations showed that a unit would cost from \$1,600 upwards. There were some concerns as to what training would be necessary and whose responsibility to be, to operate the machine.  
MOVED (John Harvey/Susan Green) that this committee thanks Lorraine for her input, but no action is to be taken at this stage until an ambulance office is invited to attend the next committee meeting – Carried. Gavin Loy sustained from voting.
6. Faults with computers 9 and 10 saving onto USB sticks. Gavin reported that he could not find any fault with the computers in question and would need to see the USB stick to carry out any further investigations. President Dennis said that he had experienced the problem and would bring his USB stick for Gavin to investigate.
7. A portable vacuum cleaner was purchased and is now in use at the club.
8. Museum of Collectables and Technology at Pimlico. Cost to hire the bus - President Dennis reported that the bus cost was confirmed at \$350. However, he would need to renegotiate to obtain the extra travelling costs if members wanted to travel to the Evans Head RSL club for lunch. The initial bus cost had to be changed from \$5.00 to \$7.00, making the bus hire and museum entry cost now a total of \$17.00 and for non-members \$22.00. Lunch is not included in this total cost.

## **5: CORRESPONDENCE INWARD:**

1. Maclean Timber & Hardware
2. Spar Maclean
3. Lower Clarence Stationery
4. Telstra
5. Email

5.1/2/3/4 accounts refer to Treasurer's report.

5.5 Email from Lesley Waterworth thanking this club for her lessons and the good fellowship she experienced during her holiday time in the area. She will be back in 2015.

## **6: CORRESPONDENCE OUTWARD:**

6.1 Nil.

MOVED (Lorraine Kenny/Diane Latta)

That correspondence inward be received and adopted as read - Carried.

## **7: TREASURER'S REPORT - Financial Statements:**

The Treasurer's report, which included net worth and banking summary & transactions were tabled.

MOVED (Diane Latta/Lorraine Kenny) - Carried

## **8: ACCOUNTS FOR PAYMENT:**

Treasurer Diane presented the current accounts for payment.

|                                 |          |
|---------------------------------|----------|
| 8.1 Maclean Timber and Hardware | \$ 23.18 |
| 8.2 Spar Maclean                | \$285.84 |
| 8.3 Lower Clarence Stationery   | \$ 18.45 |
| 8.4 Telstra                     | \$ 55.46 |

MOVED (Diane Latta/John Dunne) - Carried

## **9: ACCOUNTS PAID SEEKING APPROVAL:**

1. AHP Computer Elite for the reception desk \$219.24

MOVED (Diane Latta/Dennis Noel) - Carried

## **10: REPORTS:**

1: Programme Officer - Bob MacPherson presented his report as attached.

2: **IT Report** – Gavin Loy presented his report as attached.

Gavin spoke to some length about problems relating to downloading 'Torrent File' (used when downloading restricted movies). The Torrent System can achieve download speeds of over 1.5 megabits per second. These files, when activated, slow down the internet causing council staff internal problems. To overcome this problem Council has now removed

our club from their network and placed the club on a single modem connection. This generated extensive work for the IT team to reset a new workgroup to the club's 17 computers and 6 printers.

The Management Committee is now deeply concerned about this problem and has decided to adopt the policy, that under NO circumstances should a Leader or Member of the club attempt to download Torrent Files. The I.T. Team will monitor the situation and will be able to provide evidence of date & time, including the computer number.

Leaders and Members are directed to comply with this policy.

MOVED (John Harvey/Susan Green that Gavin compile a letter warning about Torrent file downloads and President Dennis send it out to all leaders – Carried

## **12: GENERAL BUSINESS:**

### **1. AGM Annual Donations:**

MOVED John Harvey/Dennis Noel – That this committee supports a recommendation to be confirmed at the AGM, that \$1,000 donation to support the Westpac Life Saver Rescue Helicopter is considered for this year and the same motion be considered annually by future incoming committees – Carried.

2. Car parking one hour restrictions apply in River Street in front of the computer club. Council has warned in the media that their rangers have been instructed to crack down on illegal parking in the region.

Action – Members be advised of this council notice.

### **3. Christmas Party**

Friday December 12 was confirmed as the Christmas Party date – venue to be confirmed.

## **NEW MEMBERS:**

Nil

There being no further business, the meeting was closed at 3.20 pm.

The next Management Committee Meeting to be held on Thursday, **November 13<sup>th</sup> 2014** at 2.00 pm.

**AGM** - to be held on Friday November 14<sup>th</sup> 2014 at the RSL club.

Secretary Assist: Bob MacPherson.....

President: Dennis Noel.....