



~ Clarence Valley Seniors' Computer Club Inc. ~



Management Committee Meeting 7 November 2013

Meeting opened by President John at 2.00pm

Members present: Jennifer Apps, Susan Green, John Harvey, Nola Harvey, Diane Latta, Gavin Loy, Dennis Noel, Warren Rackham and David Robertson

Apologies received from: Frank James, Bob McPherson
Moved apologies be accepted (Diane/Jennifer)

Minutes: Moved (Warren/Diane) that the minutes of the previous meeting be adopted – carried.

Business arising from the minutes:

1. Christmas Party – As decided last meeting- the Christmas Dinner will be held on Friday 6th Dec at 11.30 am, at Maclean RSL. All monies to be in by 27 Nov. Diane will do the wall poster, Warren the meal tickets and email all members; Dennis to confirm with the RSL.
2. Automatic Computer Update – This has been attended to by IT Team Frank and Gavin.
3. Mystery Coach Tour – This was an enjoyable day, with the Bellingen Markets as a bonus, but the food at Dorrigo was a bit of a let-down.
4. Better Images – have requested that we return the toners back to them, and a courier has been sent to pick these up. With the return now being done together with relevant paperwork, hopefully this should close all further action with this company.

Correspondence:

1. Responses to recent Members' Questionnaire: There were 5 responses sent in from members as a result of the survey for comments recently emailed out to all members. Considerable discussion took place on the issues raised, with the following outcomes –
 - a) Membership – is healthy at the current numbers, when all factors are considered
 - b) Finances – Always retain a slush fund of at least \$20,000. If we were to lose use of the current building, we may have to pay commercial rental elsewhere
 - c) Wi-Fi Connection – Unable to connect to Council's router system. We could get our own modem, but our access codes would then have to be issued which would create an access and security problem.
 - d) We already have our own camera, however the installation of Skype is a good idea for classes,
 - e) We are unaware of any problems with monitors, and these can be pulled forward to facilitate better viewing access
 - f) Our computers should have their own Microsoft accounts installed
 - g) Printers – We need to do something about the current printers which have not performed well in recent times. Also, the printer in the office needs to be replaced. We need to consider acquiring a wireless compatible laser printer in the near future, and Gavin will investigate possibilities and prices.
 - h) Need Apple products – Can't mix both systems
 - i) We need a wired keyboard and mouse - we purchased wireless mice with the recent PC purchases, and will not be going backwards.

j) Deep Freeze – The ideal situation is very costly, and the current system using IT Team is working fine.

k) Classes in new technology – There is an opportunity for us to look at these classes. The Programme Officer could return to running specific ‘workshop’ classes on new technology items, as may be required. Note that Fridays are currently free, but we also need leaders who have the skills to teach these and are available.

It was moved (Susan/Gavin) that where we can implement ‘new technology’ workshops that we do so – carried.

Treasurer’s Report - Financial Statements:

‘Net Worth’ as at 31 Oct 2013 is \$49,362.67

The ‘Banking Summary & Transactions’ sheets were also tabled

Moved (Diane/Gavin) that the Treasurer’s report be adopted – carried

Reports: No reports given.

General Business:

1. Fees for 2014 – Moved (Diane/David) that it be recommended to the AGM that Club fees for the 2014 year remain the same as current – carried.

2. Banking summary to AGM – It would be good to have made available a banking summary list for both the current year and the previous year. It was confirmed that this was the case, and is in the auditor’s AGM report.

3. Non-payment of class fees – A problem has arisen with a member not paying her class lesson fees. Following discussion, it was moved (Jennifer/Nola) that the refusal to pay class fees be left with the receptionist and the respective class leader to deal with – carried.

4. Recruiting Drive - Dennis raised the issue that we need a recruiting drive to boost membership, plus we need additional leaders to make it work. Should we be looking at changing the class terms – ie to align with school holidays?

5. Next Year’s Committee – Both Jennifer and Nola advised that they would not be standing for the committee for the 2014 year. President John wished that it be placed on record that both members have been on the committee for the last 7 years in positions, including Secretary and Treasurer, and that full appreciation be given for their wonderful efforts to the club over this time. John also gave his thanks to Dave Robertson for his role on the committee over the past year. The appreciation was duly moved as a motion (moved John/Diane), and was carried.

New Members:

Pam McWatters	Wayne Curtis
Mabel Molesworth	Robert Fowler
Anne White	Maxwell Martin
Barbara Littlewood	Leonie Brasington
Geana Arnaud	

Moved (Jennifer/Susan) that the new members be accepted in to the Club - carried

There being no further business, the meeting was closed at 3.58 pm

The next Management Committee Meeting to be held on Thursday 12 Dec 2013 at 2.00pm