



cvScc



Clarence Valley Seniors Computer Club Inc

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Minutes of Management Committee Meeting **6th October 2016**

Opened Meeting 2.0pm.

1...Members Present: Dennis Noel, Carol Noel, Gavin Loy, Gary Waddell, John Dunne, Elena Turner, Christine Ryan, Lorraine Kenny, Susan Green and Bob MacPherson.

2...Apologies: Diane Latta.

3...Minutes of Management Committee Meeting 8th September 2016: That the minutes be accepted Moved Dennis Noel Second Gary Waddell carried.

4...Business arising from Minutes: Dennis Noel has booked Maclean RSL back room for Annual General Meeting for Friday the 28th October at 10am. Tea and Coffee supplied with booking fee but biscuits are extra. Carol Noel informed the committee that all the paper work was completed for AGM except list of nominees and voting forms this will be done after nomination ballot box is opened on Friday 21st 2016 at 4pm.

Dennis Noel raised that as Diane Latta and himself had the 2 keys required to open box they would compile the list in order of how they are retrieved from the box. If either was unavailable on the day another Executive Member would replace. Committee agreed to this procedure.

On Friday 28th October only the 2pm class will be available at CVSCC Maclean. All members in these classes to be advised.

The New Mayor Jim Simmons to be invited to attend AGM and Kevin Jones RSL President as Returning Officer also. Dennis Noel to send invitations and also a Thank you letter to previous Mayor Richie Williamson. Dennis Noel has reserved the Maclean RSL back room for Clubs Xmas Party on the 9th December 2016 at 11.30am. If the committee decide on this venue and a menu.

Decision in General Business will be made.

Dennis Noel informed the committee a date and time had been agreed for Maclean RSL Sub Branch Members to attend an introduction class at CVSCC Maclean class room on Monday 24th October 2016 at 2pm. For Seniors Health Week.

5...Correspondence:

Inwards: Nil received

Outwards: Email invitation to John Harvey clubs Public Officer to attend AGM. No reply.

Thank you Email to Warren Rackham and Bob MacPherson for work carried out installing New Notice Boards. Job well done.

That correspondence be accepted Moved Carol Noel
Second Susan Green carried.

6... Treasurer's Report: Diane Latta apology for not in attendance. No report received.

7...Programme Officer's Report: Bob MacPherson tabled the following Report.



Programme Officer's Report

Meeting Date - Thursday October 6, 2016

Term 5 will end this Friday October 7, when the club will close for the traditional one week break before starting again on Monday October 17 to commence Term 6.

Term 6 is the last term for 2016, closing on Friday December 2 for the festive season and opening again for 2017 on January 30.

I have set the calendar terms for 2017 and need to get management committee's approval before proceeding to allocate classes for 2017.

Also I would like to get a confirmed date to proceed with the club's open day for January 2017.

In my previous reports I made a recommendation that our club hire the Civic hall to promote classes to prospective new senior members. The idea behind this type of open day is to have the club's class leaders in attendance to explain the type of computer skills members can learn and also to receive back information from new members, noting their interest and expectations.

Unfortunately, workshops did not work during term 5 as a number of them were cancelled.

I have no answer as to why members did not respond to workshops because to my mind workshops offered members many skills without attending classes for 7 weeks.

Since this is the last committee meeting before the club's AGM, I would like to express thanks to all my colleagues on this committee for their input and support in the management of the club.

Bob MacPherson Programme Officer



Clarence Valley Senior Computer Club Inc



That report be accepted Moved Bob MacPherson Second
Lorraine Kenny carried.

8...IT Officer's Report: Gavin Loy reported that Windows 10 Anniversary Edition upgrade on the leaders computer in classroom has been very successful and well received. So during the term break would upgrade all computers to this Edition. That this report be accepted Moved Gavin Loy Second John Dunne carried.

9...Data Officer's Report: Susan Green report that 2 new applications had been received.

1..Deborah Blandford 2..Phillip Hordern
That these 2 be accepted Moved Susan Green Second Christine Ryan carried.

10..General Business: Gavin Loy asked that Diane Latta inform ASCC that Carol Noel is current Secretary.

Gavin Loy has ordered a new Web Cam for Web Master Frank James to replace old one not working. The cost was \$94.00. President Dennis Noel gave Gavin Loy permission to replace as it will be needed to take photos at January's Open Day and also the AGM.

Bob MacPherson Tabled his 2017 calendar for approval Moved Bob MacPherson Second Susan Green carried.

Bob Macpherson asked the committee to approve Hiring the Maclean Civic Hall for the next open day at a cost of \$6.00 an hour for a community group. And the club hire for 3 hours (9am -12noon). Moved Bob MacPherson Second Lorraine Kenny carried.

Bob MacPherson suggested 18th January 2017 for first open day and Mid-Year 29th June 2017. The application form for hall hire was given to Carol Noel to lodge at Maclean Council Chambers.

John Dunne has noticed the S is missing off Seniors (Senior) on club Tee shirts. Carol Noel to inform Maclean Uniform Shop of the mistake.

Christine Ryan raised with Gavin Loy that Computers in Classroom cannot load iPads only loads through iTunes. Gavin Loy suggested that Christine Ryan check with Jennifer Apps, as she knows more about iPad Apps than he.

Dennis Noel presented Christmas Party Menus for Maclean RSL for Venue approval and Menu selection. Committee decided Venue Maclean RSL on the 9th December 2016 at 11.30am for a 12noon Lunch. The menu an alternate drop arrangement of Roast Pork or Lamb. Deserts alternate drop of Pavlova or Apple Crumble @ \$22.00 per head. If anyone requires a special diet notify Dennis Noel or Carol Noel 7 days before 9th December 2016.

11..Next Meeting 11th November 2016

Meeting Closed at 2.55pm.

President.....