



cvScc



**Clarence Valley Seniors Computer Club Inc**

ABN 93 072 353 935

48 River St Maclean NSW 2463

[www.cvsccmaclean.org.au](http://www.cvsccmaclean.org.au)

PO Box 354 Maclean NSW 2463

Email: [cvsccmaclean@gmail.com](mailto:cvsccmaclean@gmail.com)

**Management Committee Meeting**

14<sup>th</sup> May 2015

**1...Members Present:** Dennis Noel, Carol Way, Bob McPherson, Diane Latta, Gavin Loy, Elena Turner, John Dunne, Gary Wardell and Lorraine Kenny.

**2... Apologies:** John Fiddy and Susan Green.

**3...Minutes of last Meeting:** That the minutes be adopted.  
Moved Diane Latta and Second John Dunne.

**4...Business arising from Minutes:** The report on the Electronic Defibrillator from the ex-paramedic Rev Des Scotcher JP was handed to all committee members by Secretary Carol Way. After much discussion on the cost of \$2,674.75 and the liability of anyone operating the unit, and who would be trained in it's operation. Dennis Noel Moved a motion that the unit be purchased. Second Lorraine Kenny. Lorraine Kenny, Dennis Noel, Carol Way and Elena Turner voted for the motion and Gavin Loy, Bob McPherson, Diane Latta, John Dunne and Gary Wardell against the motion with 2 committee members absent the motion was defeated 5 to 4. Dennis expressed his disappointment and stated that we had over \$53,000 in the bank and that our club is a seniors club with over 200 members, and it was a not case of if we will use it, but when we will use it. Bob McPherson told Dennis he should not try and force his will on the rest of the committee, this ended the matter.

Jan Fuller the cleaner has been rung by Dennis Noel and told of the list of her duties as agreed by the committee, and that the list will be left in office for her to comment on in writing. Lorraine Kenny also commented that she had inspected the window sills in the class room and found them clean, and she had received no complaints about the cleaning.

### **5...Correspondence:**

Inward: Gmail from ASCCA- Monthly Newsletter also a Technical email with links to Tutorials for Clubs.

Outward: Nil.

Accepted Moved Bob McPherson. Second: Lorraine Kenny.

**Treasurer's Report – Financial Statement:** A detailed report was tabled. That the report be accepted Moved: Diane Latta  
Second: Gary Wardell.

**Accounts Paid seeking approval:** InkStationToners.....\$163.59  
Lunch for IT team.....\$ 25.90  
Cash for Cleaner.....\$125.00

**Accounts for payment:** Spar.....\$ 38.91  
Telstra.....\$ 53.32  
Rent..... \$221.95

**Total Inflows.....\$2,176.66**

**Total Outflows...\$1,281.80**

**Overall Total.....\$ 894.86**

Approval for all Moved: Diane Latta Second: Bob McPherson.

Diane Latta then spoke at length on Webster Hyde Health are offering a new form of Insurance a Liability Package for Computer Associations. The committee ask that Diane Latta review all our insurances so that we are not over insuring the club. The form can be filled out to say we are interested but not committed, and that the Treasurer will report back next Management Committee Meeting in June.

Diane Latta tabled a New Insurance Policy see attachment below.



## Clarence Valley Seniors Computer Club



Treasurers Report 14<sup>th</sup> May, 2015

### New Insurance available

Our insurers Webster Hyde Heath are offering a new form of insurance, a **Liability Package** for **Computer Associations**.

This will be a group insurance offered to all Australian Seniors Computer Clubs (ASCCA).

Our **Public and Products Liability Insurance** covers third party property damage &/or bodily injury only.

The Liability Package will cover claims such as

- defamation, libel &/or slander
- discrimination & /or bullying
- workplace Health & Safety breaches
- unintentional infringement of any patent, copyright, design or trademark plagiarism
- breaches of confidentiality
- tax audit expenses
- theft/misappropriation of the club/associations funds by members & others.

If enough computer clubs take up the offer, twenty five are needed; the cost annually of the insurance will be **\$174.90**.

This will offer a maximum coverage of **\$1,000,000 per claim** and an aggregate limit of liability for all claims (all of the clubs) of **\$10,000,000**.

Webster Hyde Heath advises that the cost of this insurance to an individual club would be around \$1,300 a year.

If the committee is interested in taking up this insurance we **may be required** to formalize some procedures of the club i.e. reference checking of volunteers and written policies and procedures.

Diane Latta

*Treasurer*

## 6...Committee Reports:

**Programme Officer:** Bob McPherson also informed the committee that there had been 2 enquires for Window Tablets and that we have no current leaders to teach. But they use windows 8.1 so the students may learn from existing windows classes.



## **Programme Officer's Report**

Meeting Date - Thursday May 14, 2015

Term 3 for 2015 got off to a good start with most classes enjoying good attendance. I thank Dennis Noel for organising and producing Term 3 during my annual leave from the job.

Since my return to the club, I have noticed how quickly members have adapted to those more portable devices, such as smart phones, iPads and Tablets. I am hearing from some members that they prefer these portable devices over their larger home computers. It is now clear to me that not only our young generations are hooked on these smaller devices, but so are parents and grandparents. It is with this in mind that I recommend that this committee should address these changes and look forward, as to how best to accommodate these popular smaller type computers.

It was brought to my attention only this week that Tablets are now available with the Windows system installed. This means that the club's iPad and Android classes are not suitable for those members. Therefore, I ask our IT member does this mean that our club needs to offer classes to accommodate Tablets with window systems.

Our club is entering into winter classes and as Monday June 8 is a public holiday, this means that Term 4 class registration sheets will be pinned on Tuesday June 9, to start Term 4 on Monday June 29.

*Bob MacPherson* Programme Officer

**Clarence Valley Senior Computer Club Inc**

**IT Officer Report:**

## IT TEAM REPORT

14<sup>th</sup> May 2015

On our Term break between Term 2 and Term 3 it was decided that many of our installed software programs needed to be upgraded and indeed.....UPDATED!

I normally organise this software update Twice on a Calendar year basis.

IT team member Frank James happened to be back in Maclean detouring from his Grey Nomads lifestyle, on his way to a family wedding in Coffs Harbour.

I invited Frank to join me at our clubhouse on Sunday 3<sup>rd</sup> May and assist me to do the Upgrades and Updates that were required to keep our Club Training Room Computers up to date.

President Dennis and Secretary Carol attended and arranged luncheon for myself and Frank.  
.....Thank you for your consideration and action.

All networked computers in the Classroom are working in sync with the Server and Printers.

The amount of classes at the moment that are printing cards is a little concerning in that.....toners previously had a life span of up to 4 and 5 months and are now being replaced after only 2 months. I have asked the Treasurer to keep a running cost of toners and inks.

The camera that was requested by Peter Campbell has been purchased and installed. Peter stated it suited his needs.

Sub committee for 10 <sup>celebration requested I comprise email for current + past</sup> year members.  
*celebration requested I comprise email for current + past*

Email is submitted for approval. If approved the email and email list of past members will be handed to the Data Coordinator for further action.

*HANDED TO THE DATA COORDINATOR*

Gavin Loy

IT Team.

**Data and Membership Coordinators:** Diane Latta filled in for Susan Green who was absent. Dianne Tabled a list of the Following new members applications:

- |                     |                     |                  |
|---------------------|---------------------|------------------|
| 1. Lyn Blundell     | 2. Judith Brett     | 3. Anne Wardrop. |
| 4. Patricia Fischer | 5. Carol Turner.    | 6. John Ward.    |
| 7. Lydia Kaczaniw.  | 8. Jennifer Bailey. | 9. Thelma Weston |

That Application be accepted Moved: Diane Latta

Second: Lorraine Kenny.

**General Business:**Gavin loy reported he waited 2 times now for the pest controller to come both times no show and no phone call. Committee agreed Dennis Noel contact Michael Shortt to take over pest control for the club.

The committee discussed and agreed with Gavin that toner usage had increased, due to the fact there are more classes using the printers. Diane Latta will keep the committee informed on how much is being spent on toners.

Diane Latta informed the committee that the sub-committee for the 10<sup>th</sup> anniversary party on 23<sup>rd</sup> June 2015, has had 2 meetings and so far all is going well. Bob McPherson will canvas sponsors for a full page spread in the Independent Newspaper one week before the event.

Dennis Noel to try for an interview on community radio. Also check out his contacts on regional TV.

**Next Meeting the 11<sup>th</sup> June 2015 at 2.00pm**

**Meeting Closed 4.00pm.**

**Signed.....**  
**President**

**Dated.....**