



cvScc



Clarence Valley Seniors Computer Club Inc

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**Management Committee Meeting
13th August 2015**

Held at new meeting room CWA building Maclean

1...Members Present: Dennis Noel, Carol Way, Diane Latta, Gavin Loy, Elena Turner, John Dunne, Gary Wardell, Lorraine Kenny and John Fiddy.

2...Apologies: Susan Green, Bob McPherson. Apologies be accepted Moved Lorraine Kenny. Second Elena Turner carried.

3...Minutes of Last Meeting: There was a misprint in increase Insurance \$30 not for full year only current period left. That minutes be accepted with correction on record. Moved Gavin Loy Second John Dunne carried.

4...Business Arising from Minutes: Copy of receipt and letter of thanks, from Wespac Rescue Helicopter for Clubs \$1000 donation be placed on clubs Notice Board.
10 Certificates of Appreciation have been framed and given to our 10 sponsors for the clubs 10th Anniversary Celebrations.

5...Correspondence:

Inward Clarence Valley Council Re: Room for monthly committee meetings 2hrs for conference room or chambers \$165.00 or hire the community hall \$6.00 per hour minimum of 8hrs.

Outward : Nil.

6...Treasurer's Report: A detailed report with graph and forecasted Budget for coming Financial Year was tabled. That this be accepted Moved Diane Latta Second Gary Wardell carried

Accounts Paid Seeking Approval:

| | |
|--------------------------------------|---------|
| Officeworks-Picture Frames | \$30.00 |
| Reject Shop-Coffee Cups | \$12.00 |
| Ace Variety-Monitor Wipes | \$6.00 |
| Lower Clarence Stationary-A4 Folders | \$15.05 |

Accounts for Approval:

| | |
|-----------------------------------|----------|
| Council (Rent) | \$221.95 |
| Telstra | \$35.20 |
| Spar | \$99.58 |
| Maclean Services Club (15 Chairs) | \$75.00 |



Clarence Valley Seniors Computer Club



Treasurers Report 12th August, 2015

In addition to our usual monthly reports I have prepared a budget forecast for this financial year for the committee's approval.

The club continues to be in a good financial position with a net worth of \$54,342.46 as of 30.06.2015.

Last year the forecast budget was over by \$1,517. This was mainly attributed to the Westpac Helicopter donation of \$1,000 and the 10th Anniversary Event which had not been budgeted for.

You will notice that this year I have included another \$1,000 donation to the Westpac Helicopter. To allow for this, and other increases; I have reduced the amount assigned to the purchase of new computers to \$2,000 over six years rather than the \$3,200 over five years I had budgeted for last year. We presently have \$6000 in our Savings account for this purpose and will be on target to purchase in 2020 with \$16,000 allocated.

It should be noted that the total spend for members amenities has increased significantly from \$2,256.00 in 2012 to \$5,201.34 in 2015, about 130% increase. This figure includes payments to Spar Maclean, Christmas parties, bus trips and related items.

I believe it is in the clubs best interest to continue to keep money in reserve i.e. our term deposits for any unforeseen events that may happen. The balance of our term deposits as of 30.06.2015 was \$45,976.73.

Should any of the committee members be interested in looking more closely at these figures I am happy to oblige.

Diane Latta

Treasurer

That all be approved Moved Diane Latta Second Dennis Noel carried

7...IT Officer Report: Gavin Loy reported that Windows 10 has been installed on computers 12,13 and 14 in the club. No problems with new system, my examination of

the operating system tells me it is a great improvement on Windows 8.1. And my recommendation is that Windows 10 should be installed during next week term break. The first week of term 5 I will make myself available each day to assist leaders. The President may Email all members telling them the club has accepted the Windows 10 programme. But members may install at their own risk.

8...Programme Officers Report:



Programme Officer's Report

Meeting Date - Thursday August 13, 2015

Term 5 was pinned at the club on Monday August 3 with one vacant spot on Monday at 9am. Beryl Hellwig came forward to fill this spot and is offering members a class titled "Having Fun with Word". Dennis Noel, Friday 11.30am and Gavin Loy Wednesday 2pm will offer a change to their classes to accommodate more members' interest. Also I have noticed that Friday 2pm Tablet class has only attracted one member. I will phone Hugh Bain to ascertain if he can offer some input or perhaps the classes with low member enrolments should be promoted with a direct email to members.

Leaders taking leave during Term 5 are Jennifer Apps, Christine Ryan and Peter Campbell.

Peter Maslen, a new leader in Term 5, will lead a class using Excel on Thursday at 2pm. Lynda Leslie, Sarah Brophy and Warren Rackham, all new leaders, will combine as a team to take the iPads classes on Monday at 9am. The three have combined as a stand-in-team to cover when either one is not available.

Keys and instructions on how to open and close the club will need to be addressed with new leaders, Beryl Hellwig 9am, Peter Maslen, Lynda Leslie, Sarah Brophy and Warren Rackham at 4pm.

I have arranged with IT Gavin Loy to meet with the new leaders during the Term break to explain how the club computer system works. However, a suitable time at this stage is not confirmed, as getting all 5 together to have a workshop with Gavin will need more phone calls to organize, as Peter is currently away until next week.

Monday October 5 is a public holiday and members were given advanced notice on the back of their Term 5 schedule sheets and also on the Monday registration class sheets.

Congratulations to the smart person who came up with the notice on the hand rail directing public to take the stairs down to the computer club.

The club is closed as from Friday 14 and opening Monday August 24 for the traditional week break between Terms.

Bob MacPherson Programme Officer

Clarence Valley Senior Computer Club Inc



9...Data and Membership Coordinator: Diane Latta on behalf of Susan Green listed the following new members:

Margaret Hancock

Nareen Macindoe

Lorraine Robinson

Leone Campbell

Sue Crowley

Dee Douglas

Marie Stevens

Graeme Lockyer

Anne Lockyer

That these members be accepted Moved Diane Latta
Seconded Lorraine Kenny carried.

10..General Business: That a 23inch Monitor be purchased for reception computer Moved Diane Latta
Second Lorraine Kenny carried.

John Fiddy thank Carol Way for filling in for Alison Fiddy on reception. Also John Fiddy asked Dennis Noel if his question to members on the defibulator in his Newsletter after Committee rejected purchasing one. Showed his lack of confidence in the Committee, Dennis stated this was not the case, but let to the members know that if not satisfied with committee decision let their committee know. As he had been approached by some concerned members, which he told to put in writing. To this date no-one has done so.

Diane Latta informed the committee that Susan Green was back in Lismore Hospital.

The new chairs were in place and that Sheryl Shankland had asked for the old ones. Gary Wardell offered to deliver them to Grafton for her.

Rotary Club of Maclean asked if Gavin Loy and Dennis Noel could speak at their Dinner tonight on behalf of the Computer Club, the offer was gratefully accepted by both persons.

Dennis Noel requested that CVSCC ID Badges be purchased with position only on show. President, Vice-President, Secretary, Treasurer and Committee Member

printed with Clubs full name and Logo, so that badge would be worn by current position holder and passed on when changes occur. Moved by Dennis Noel Second John Dunne carried. Dennis to go ahead if price of 11 badges was reasonable.

Next committee meeting dates for AGM and Christmas Party need to be approved and arrangements started.

**Next Meeting 10th September 2015
At CWA Rooms Maclean.**

Signed by
President.