



cvScc



**Clarence Valley Seniors Computer Club Inc**

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## **Management Committee Meeting**

**12<sup>th</sup> May 2016**

### **Meeting Opened 2.0pm.**

**1...Members Present:** Dennis Noel, Carol Noel, Diane Latta, Bob McPherson, Lorraine Kenny, Susan Green, Christine Ryan and Gary Waddell.

**2...Apologies:** Gavin Loy and Elena Turner.  
That apologies be accepted Moved Gary Waddell Second Susan Green carried.

**3...Minutes of Management Committee Meeting 14<sup>th</sup> April 2016:** That minutes be accepted Moved Bob McPherson Second Lorraine Kenny carried.

**4...Business arising from minutes:** None.

### **5...Correspondence:**

Inward: Letter from Committee Member John Fiddy resigning from management committee for health reason.

Outward: Letter to John Fiddy accepting his resignation and expressing our regret and wishing him a speedy recovery and gratitude for his service and dedication to the committee.

That all correspondence be accepted Moved Carol Way Second Bob McPherson carried.

**6...Treasurer's Report:** Detail summary of the months Transaction was tabled. That the summary be accepted Moved Diane Latta Second Lorraine Kenny carried.

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Accounts Paid Seeking Approval

Cleaner	\$150.00
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Accounts for Approval

Council (Rent) May	\$221.95
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Telstra	
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Spar Maclean	\$32.75
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Ink Station	\$250.00
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That these accounts be approved Moved Diane Latta Second Susan Green carried.

**7.. Programme Officer Report:** Tabled by Bob McPherson. That the following report be accepted Moved Bob McPherson Second Carol Noel carried.



## **Programme Officer's Report**

Meeting Date - Thursday May 12, 2016

Term 3 opened on Monday May 2nd offering members what I thought was a good choice of lessons to attract them back into classes. However, as the registration time frame closed at the end of term 2, some classes still had vacancies and other classes showed blank sheets. One of those classes was the Photograph and Editing class. This I found very hard to understand, as members had told me on a number of occasions, that they were interested in learning how to take photos off their cameras then transfer and manage them onto their home computers. To activate this photography class required a team effort between Gavin Loy, Peter Malsen and myself, whereby the club computers were checked to sort the right programme to suit Peter's needs. The end result was that the photography class was swapped to a beginner's class.

I am at a loss to give this committee meeting any answers on how to forecast members' computer lesson requirements.

Perhaps it is time to compile a list of computer class topics and ask each member when attending the club, to fill one in. Otherwise, I am open for any suggestions.

*Bob MacPherson* Programme Officer

**Clarence Valley Senior Computer Club Inc**



Bob McPherson also raised that because of the decline in class attendance that 2 hour workshops be available for members on some days for members to learn specific items rather than 7x2hr term commitment . After must discussion. The committee decided that a survey of topics



for workshops be sent to all members. Moved Bob McPherson Second Diane Latta carried.

**8...IT Officer Report:** No report tabled.

**9...Data Co-Ordinator Report:** Susan Green tabled the following list of New Members for Approval.

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New Members

Warwick Rayner

Robyn Dwyer

Edward Adams

Branka Powell

Patricia Perkins

Jon Revell

Annette Johnson

Janet Rushforth

Peter Johnson

Amanda Taylor

That the above members be approved Moved Susan Green Second Carol Noel carried.

**10..General Business:** Diane Latta read out a draft of an Email explaining the changes to Membership fees to implement calendar year starting 1<sup>st</sup> January 2017. That Email be approved and sent to all members. Moved Diane Latta Second Lorraine Kenny carried.

That Data Base be Rolled over to suit changes and also that members be told to inform the club on changes to their details on record.

Diane Latta to notify Clarence Valley Council to include CVSCC Maclean on the directory they include in rate notices.

**Next Meeting 9<sup>th</sup> June 2016**

**Meeting Closed 2.50pm**

**President.....**

A handwritten signature in blue ink, appearing to read 'J. Latta', is written over the dotted line of the President's signature line.