



~ Clarence Valley Seniors' Computer Club Inc. ~



Management Committee Meeting 12 June 2014

Meeting opened by President Dennis at 2.00pm

Members present: John Dunne, Susan Green, John Harvey, Frank James, Lorraine Kenny, Diane Latta, Gavin Loy, Bob McPherson, Dennis Noel, Warren Rackham and Elena Turner

Minutes: Moved (Bob/Frank) that the minutes of the previous meeting be adopted – carried

Business arising from the minutes:

1. Wall certificate to Rotary/John Wells – Warren tabled a draft wall certificate recognising Maclean Rotary Club and John Wells in initiating this club, as resolved last meeting. A couple of changes were noted, the certificate will now be finalised and mounted.

Correspondence: (Incoming)

1. Kelly Friedman – sending acknowledgement of our club website and the “great resources” that are contained within it, that she will be sharing with her group – received.
2. Robyn Blunn – Forwarding complaint re emailing of contact details recently. Warren to send a reply in similar terms as sent to others.

Correspondence: (Outgoing)

1. Les Hawkes (re John Wells acknowledgement)
2. Janeen Scully & Jennifer Apps (responses to recent issue of contact details)

Moved (John H/Susan) that correspondence be received and noted – carried

Treasurer's Report - Financial Statements:

The Treasurer's report, including net worth and banking summary & transactions was tabled.

Moved (Frank/Lorraine) that the Treasurer's report be adopted – carried

The Treasurer further reported that a number of membership applications had been made at \$10 each in lieu of the required \$20, and seeking clarification on this; also that there had been some fraudulent activity on our new debit card (which has been attended to by the President); and that banking has been short on two recent occasions – one appearing to have been a genuine error, but the other one being a shortfall of \$5.

Discussion then followed on these issues:

Re the membership fees: resulting in reconfirmation of the requirement that people who do not renew memberships within the normal renewal times and let their memberships lapse are required to re-join the Club. Secretary to write to the persons involved explaining the situation and requesting payment of the additional \$10.

Committee member Frank James left the meeting at this stage.

Re the debit card, the current action has nothing to do with the previous President's account, and the card has been compromised since issue of the new card. President Dennis advised that he has fixed the issue with the Credit Union, which body will also re-credit the lost money, with the card being restored to the \$500 limit. The new card was compromised overnight from its date of

issue. Dennis suggested that we take out a new PayPal Account, so there will be no link with the old (current) one.

Motion: It was moved (Bob/Gavin) that the Treasurer and President arrange for a new PayPal account to be set up – carried.

Accounts for Payment:

Treasurer Diane presented current accounts in hand to be paid

Moved (Diane/Bob) that the accounts be paid – carried

Reports:

Programme Officer (Bob) – A separate report was tabled, including information on the forthcoming bus trip to Grafton, and Term 4 classes – to include both Apple and Android systems.

IT Team – Gavin advised that the old computer in the office needs upgrading. On-line search shows that a new tower case could be purchased at \$299, and the old computer be cloned with it, or we get a full new system for \$139 extra plus a new monitor at \$114, a total of \$552.

Motion: It was moved (John H/Dennis) that we purchase all new equipment and any data base programs which need to be installed; to be actioned in co-operation with the Treasurer – carried.

General Business:

1. Bus Trip – President Dennis advised that we have 36 starters to date. Cost to the Club will be \$7 per head at a full bus rate of 53 persons (ie abt \$370).

2. Secretary Warren advised that he will be absent from future meetings 10 July, 11 Sept and 7 Oct. Bob Mac has offered to take the Minutes for next meeting.

Motion: It was moved (John H/Dennis) that leave be granted for these 3 meetings – carried.

3. The President was asked about the issue of cash cheques in respect of payment for the cleaning of the club's rooms. It was agreed that although it is believed this practice is quite legal, it was suggested that the Treasurer should in any case make a confirmation enquiry with our Accountants when they are next contacted.

New Members:

Harry O'Keeffe	Michelle Corbett
Monica O'Keeffe	Dorothy Davis
Janet Lloyd	Jock Sturrock
Sarah Brophy	Kerry Davis
Myrilyn Gooch	Elaine Gray

Moved (Susan/John H) that the new members be accepted to the Club – carried

There being no further business, the meeting was closed at 3.05pm

The next Management Committee Meeting to be held on Thursday **10 July 2014** at 2.00pm

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President