



cvScc



Clarence Valley Seniors Computer Club Inc

ABN 93 072 353 935

48 River St Maclean NSW 2463
www.cvscc.org.au
Phone 66454005

P.O Box 354 Maclean NSW 2463
Email cvsccmaclean@gmail.com

Minutes of Management Committee Meeting
9th June 2016

Meeting Opened 2.0pm.

1...Members Present: Dennis Noel, Carol Noel, Gavin Loy, Bob McPherson, Lorraine Kenny, Susan Green, Christine Ryan, John Dunne and Elena Turner.

2...Apologies: Diane Latta and Gary Waddell. That apologies be accepted Moved Carol Noel Second Susan Green carried.

3...Minutes of Management Committee Meeting 12th May 2016.

Bob McPherson asked that amendment to minutes showing Carol Noel not Elena Turner second **9..Data Co-Ordinator Report.** That minutes be amended Moved Dennis Noel Second Lorraine Kenny carried. That amended minutes be approved Moved Bob McPherson Second Christine Ryan carried.

4...Business arising from minutes Nil.

5...Correspondence: Inward: Email informing Club Annette Baker was deceased.

Outward: Get Well Card sent to Gavin Loy.

6...Treasurer's Report: Detailed summary of the months Transaction tabled by Carol Noel on Diane Latta behalf.

That report be accepted Moved by Carol Noel Second
Bob McPherson carried.
Accounts Paid Seeking Approval

Cleaner	\$150.00
Ink Station (Toners)	\$198.49

Accounts for approval

Council (rent)May	\$221.95 not approved last month
Council (rent)June	\$221.95
Telstra	\$47.15
Maclean Newsagency	\$23.85

That these accounts be approved Moved Carol Noel
Second Bob McPherson carried.

7...Programme Officer's Report: Bob McPherson tabled the following report. That the report be accepted Moved Bob McPherson Second Susan Green carried. Bob also reported that his survey on members view on workshops had been sent to all members and that the response was promising. He also informed committee he had the next term 7 workshop classes settled with Leaders and subjects, will have Timetables printed soon. He would speak more on this and the survey in General Business.



Programme Officer's Report

Meeting Date - Thursday June 9, 2016

Term 4 classes were pinned at the club last Monday and lessons will start on Monday June 27th. Term 4 offers some interesting changes to the regular class lessons and I thank those leaders who have responded to meet and embrace these changes.

Term schedules will now be emailed direct to members. I have taken this action to open better communication with our members, as I'm not convinced that members check our Website.

The introduction to our club's 2 hour Workshops will start on Monday June 27th and run throughout the duration of Term 4. Gavin Loy, will take the first workshop to give members time to learn the skills to download Windows 10, as the free download version ends on Friday July 29th.

To register for workshops, members need to watch the club's notice board weekly, as workshop classes will be pinned one week in advance to start the following week's workshop. Having said that, I'm very mindful of how best to pin the workshops to eliminate unfairness, as late weekly members coming into the club could be disadvantaged. My other option is to pin two workshops on the notice board together and rotate thereafter fortnightly. This means the second sets will be changed on Tuesday July 5th, the third set on Tuesday July 19th and the fourth set on Tuesday August 2nd.

Depending on the popularity of the workshops, it may be wise to rearrange them on different days each term, to benefit members and leaders.

Whatever the outcome, workshops have drawn a lot of support from our leaders and it will be now interesting to gauge members' response.

The survey was printed and also emailed direct to members. At this early stage 32 members have returned them. I have started a data base entry to file this information and have printed the first list for this committee's interest.

Elena is taking term 4 off, which left the club without a beginner's leader. I took action to cover this vacancy, as a senior computer club we must have a beginner's class. Our club welcomes back Christine Ryan and she will take a class in term 4.

Bob MacPherson Programme Officer



Clarence Valley Senior Computer Club Inc



8...IT Officers Report: Gavin Loy report club is experiencing lots of Internet availability problems with the Council's Internet Service. It is because we share the internet with CVC Mapping Division not their general provider, and if mapping are using the service this causes problems with clubs access. Gavin wishes to discuss the solution in General Business.

That report be accepted Moved Gavin Loy Second Dennis Noel carried.

9...Data Co-Ordinator's Report: Susan Green tabled the following New Members applications to join club. Patricia Kershaw, Tony Engelman and Anne Pospischil. That these applications be approved Moved Susan Green Second Lorraine Kenny carried.

10...General Business: Bob McPherson stated that he would place 2 workshops at same time on notice board and send a copy of all workshops out to all members. After much discussion about \$30.00 Polo Shirts with club logo on pocket it was Moved by Bob McPherson that 2 shirts 1 Male and 1 Female be placed on display in club for Members to Purchase Second Dennis Noel carried.

Gavin Loy asked the committee to approved the purchase of the clubs own Internet Provider and also include a phone package. After much discussion it was decided that a limit be placed on the purchase. That a limit of \$70.00 a month unlimited download and \$100.00 set-up fees be applied Moved Gavin Loy Second Dennis Noel carried. It was decided to keep council's Internet connection as well so that we could return to their provider if problems arise. Moved Dennis Noel Second Bob McPherson.

Elena Turner raised a member cut herself in the club and there was not enough bandages to stop the bleeding. The committee discussed the problem and it was the general feeling that First Aid should only be basic and that because of members ages and individual medication that members should be encourage to seek medical attention rather than rely on club first aid kit (eg Band-aids etc our

limits). Elena Turner Moved motion to purchase a \$22.00 First Aid Kit to replenish existing kit from the Internet
Second Gavin Loy carried.

Lorraine Kenny informed the committee the a number of class room chairs were failing and should be repaired or replaced. It was decided that Elena Turner and Lorraine Kenny check on how many chairs have problems and report back to Dennis Noel for replacement.

Gavin Loy also stated that the chairs need cleaning, and the committee recommended that a cleaner be purchase and given to the weekly cleaner to clean all chairs. If more money is needed for extra time taken so be it.

Lorraine Kenny also informed the committee of a request from Leader Nina Fant could the club supply a 5 legged stool on wheels because of her bad back normal office chairs aggravate her back. Committee decided that Lorraine Kenny inform Nina Fant to get in touch Dennis Noel on Price and Place of purchase for said stool.

Meeting Closed 3.15pm

Next Meeting 14th July 2016

President. 